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(Date)

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(Greeting)

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(Name)

How are you? I can't wait for the weekend to come so we can have our sleepover. We can stay up all night and play board games. I always have so much fun when we hang out. Oh, and your mom's apple pie is the best!

Today in class we are learning how to write friendly letters in the proper way. Our teacher told us that we have to put the date in the top right corner, then say hello and continue with what we want to write about. I also learned that the closing is just as important as the greeting!

I have to go now because we need to finish our letters before class ends. Just two more days until we can have fun!

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(Closing)

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(Signature)